



FLORIDA SCHOOL MUSIC ASSOCIATION
Notice of Transfer/Change of School Form

A student who changes to/from a home school cooperative during the school year after initially attending another school in Florida, must file the completed Notice of Transfer/Change of School with the new school and old school. Students who transfer during the school year are immediately eligible to participate in Music Performance Assessments at their new school provided registration deadlines have not passed and the student did not participate in the same event at their prior school in the same school year.

The student is required to meet all other eligibility requirements listed in the FSMA Rules and Regulations.

The student and parent/guardian understand the student may or may not be eligible based on the provided information when transferring/changing to his/her new school. School District, Private School, Charter School, or Home School Cooperative policies may be stricter than FSMA Bylaws or Rules and Regulations.

Instructions

- 1. This form should be initiated and signed by the Principal or the school receiving the student.
2. Upon completion by all schools involved. This form should be kept on file and available for inspection.
3. This form must bear all signature(s) to be valid.
4. This form should be completed and submitted prior to the student's participation at the receiving school.

Name of School Receiving the Student: _____

Principal/Administrator's Name: _____

Student's Name: _____

Date entered/first attended new school: _____

Date Transfer was approved: _____ Student current grade level: _____

List music program the student wishes to participate: _____

List reason(s) for transfer: _____

Previous School Information

Name of School: _____

Principal/Administrator's Name: _____

Student's Name: _____

Eligibility Verification - To be completed by previous school administrator.

Yes No Was the student under any disciplinary action at the time of withdrawing from your school?

If so, please explain: _____

Yes No Has the student participated in a Music Performance Assessment this year?

If so, please list the event(s): _____

Yes No Would the student be eligible to participate in if still enrolled/attending your school according to school policy and FSMA Rules and Regulations?

Previous Principal/Administrator's signature: _____

Acknowledgement (to be signed by the Receiving School's Principal/Administrator)

The undersigned, having thoroughly reviewed this transfer/change of schools; this student did not transfer/change schools to escape disciplinary action; and this student's eligibility status at the previous school was verified: and this transfer/change of schools is pursuant to school district/governing board policy, acknowledges this Notice of Transfer/Change of Schools in accordance with FSMA Rules and Regulations.

I understand the FSMA has the authority to verify the form's information in reviewing the eligibility status of the above listed student.

Receiving School's Principal/Administrator's signature: _____